

Living in Surveillance Societies (LiSS) COST Action IS0807

Short Term Scientific Missions (STSMs) Call for Applications – Fall 2011

*LiSS Coordinator of Short-Term Scientific Missions:
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The Living in Surveillance Societies (LiSS) COST Action invites applications for Short-Term Scientific Missions (STSMs). Applications must be relevant to the LiSS Action and must adhere to COST rules for STSMs. The application procedure is set out in the 'LiSS STSMs Process' attached and the COST Vademecum. For the Fall 2011 call, applications must be received on or before **4 December 2011** and STSMs completed by 29 February 2012. All applications must be sent to the STSM Coordinator, Marc Langheinrich, at langheinrich@acm.org.

Background Information

Short-Term Scientific Missions (STSMs) strengthen existing networks by allowing researchers to visit an institution in another COST country to foster collaboration, share knowledge, learn a new technique, or to undertake research. STSMs are for a minimum of one week (5 working days) up to a maximum of 2 months. The STSM grant covers travel and subsistence only. *This is intended to be a contribution and is not intended to cover all costs.*

Typically, the amount awarded for an STSM will be between 40-70 EUR per day and 300 EUR for travel. While total funding for an STSM can be up to 2,500 EUR (and even up to 3,500 EUR for *Early Stage Researchers*), we strongly advise applicants to apply for smaller amounts (e.g., 500-1,500 EUR) in order to improve their chances for success. Also, the review committee will carefully evaluate each application in terms of "value for money", i.e., the significance of the proposed work and its outcomes in relation to the funds requested (see below for full list of evaluation criteria).

Deadline for Applications

Important application deadlines are:

27 November 2011:	Deadline for registration on 'COST Online Registration Tool'
04 December 2011:	Deadline for submission of application
23 December 2011:	Notifications of acceptance sent
29 February 2012:	STSM must be completed (due to accounting requirements)

The following criteria will be used to assess applications:

- *Relevance to LiSS Action:* Is the proposed work in line with the LiSS Action and its working groups?
- *Coherence of proposed work plan:* Does it become clear how the proposed stay will advance the research of the applicant?

- *Significance of collaborative activity*: What role does the host institution play in the applicant's research? Can the same work not also be performed at the home institution of the applicant?
- *Anticipated outputs and outcomes*: What will be the concrete outcomes of this work (e.g., research reports, journal submissions)?
- *Contribution from collaborating institutions*: In what way do the collaborating institutions contribute to the cost of the stay? Remember that STSM funding is intended as a contribution only.
- *Value for money* (including size of grant requested): How does the funding amount related to the above points? Are the outcomes adequate to the contributed funding?

STSMs will initially be targeted at Early Stage Researchers (date of completion of doctoral studies plus 10 years, or equivalent) involved in the LiSS Action. The review committee will also seek to ensure a balance in relation to gender, age and geography.

Required Documents

Your application should be a single PDF document (or single ZIP file) including the following contents

1. *Motivation letter*, describing your research project and how your STSM will contribute to this
2. *Working plan*, outlining the individual steps that you are planning on achieving during your stay
3. *Curriculum Vitae*, including academic and employment history and current status (e.g., student)
4. *List of publications*, as pertaining to your research
5. Copy of the *STSM Online Registration* on e-services.cost.eu
6. *Letter of support* from the home institute
7. *Letter of acceptance* from the host institute

Further Information

Please see the following websites and documents for the preparation of your application:

- STSM Online Registration Tool: <https://e-services.cost.eu/w3/index.php?id=91>
*If you have not done so already, **please register by November 27, 2011***
- COST Vademecum (Part B) – Grant System: <http://www.cost.esf.org/module/download/7181>
See section 4 "Short-Term Scientific Mission" (pp. 30-39)

Contact

All applications must be **sent via email** to the STSM Coordinator at langheinrich@acm.org. If you do not receive a confirmation *within 3 working days*, please contact the coordinator via phone or email (from another account) to verify reception of your application.

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